



MINNESOTA SCHOOL COUNSELORS ASSOCIATION

Support of School Counseling Award Nomination

ELIGIBILITY CRITERIA

- ✚ The nominee may be employed as a full-time or part-time administrative or clerical support person in a school counseling or college/career center that is under the purview of the counseling department and have completed at least three (3) years of service. Administrative or clerical support provided by staff outside the counseling department must be substantial in scope of counseling related work.
- ✚ The nominee's activities must include leadership, advocacy, promotion or support of school counselors and/or school counseling programs.
- ✚ The nominee is not an MSCA member.

RECOGNITION CRITERIA

- ✚ The work and/or support recognized should have had or has the potential for having a positive impact on school counselors or recipients of their services on a state or national level.
- ✚ The nominee must demonstrate understanding of the work of school counselors and the school counselor's role in academic, career and personal/social domains.
- ✚ The activities or accomplishments recognized must have taken place **within five (5) years prior** to the date of the presentation.
- ✚ The nominee should maintain the highest standards of personal conduct and recognize that his/her personal conduct is held up to public scrutiny. They maintain high moral standards in their personal and professional conduct.

NOMINEE INFORMATION

Name of nominee: _____

Work address: _____

Home address: _____

Preferred email: _____

Preferred phone: _____ Is this work or home/cell? _____

Title: _____

Institution: _____

NOMINATOR INFORMATION

Name(s) of nominator: _____

Preferred email: _____

Preferred phone: _____ Is this work or home/cell? _____

Title of Nominator: _____

Institution of Nominator: _____

NOMINATION CHECKLIST

- Official MSCA nomination form as the cover for each packet
- Statement from the nominator. The nominator may be the Division Counseling Association or any individual. The statement should describe the reasons for the nomination, explaining the program, activities or contributions which demonstrate the individual's worthiness to receive the award. This work must relate to the recognition criteria of the award. The nominator will be asked to present the award at the Recognition Banquet.
- Testimonies and/or letters of recommendation from students, staff, parents, community members, administrators, and/or others demonstrating nominee's worthiness to receive the award, not to exceed 8 pages.
- Supplementary evidence of work that supports or provides leadership, advocacy, or promotion of school counselors and/or school counseling programs, including a direct impact on student success.

Nomination materials must be uploaded as one packet by February 14th

Please send questions to rkern@g.sebeka.k12.mn.us or call 218.837.5101 ext. 164